

Exhibition & Sponsorship Invitation



32nd International Free Electron Laser Conference

Hilton Malmö City, Sweden, August 23-27, 2010

Lund January 2010

The International Free Electron Laser Conference is the annual event for the FEL community to present and discuss progress and new ideas on the physics and technology of free electron lasers. In August 2010 MAX-lab and the FEL center of Sweden organise the 32nd event in Malmö, Sweden.

The conference series is focused on the scientific, technological, and user aspects of free electron lasers. The number of funded FEL projects is growing. Specifically, there are several FEL projects under construction worldwide: XFEL in Germany, SCSS in Japan, FERMI@Elettra in Italy, at PSI in Switzerland, in Shanghai China and the SPARC in Italy. In addition there are a number of FEL project proposals under consideration, including an FEL on the MAX IV facility in Sweden. In addition to scientists and project managers involved in the various FEL projects, leading technology and service vendors are invited to present themselves and their products to the community.

We invite you to participate in the industrial exhibition of FEL2010, which will be held at the Hilton Malmö City in the heart of Malmö city centre, from the 23rd to the 25th August 2010. There will be many opportunities to make personal contacts throughout the conference and promote your business.

For more detailed information about the exhibition opportunities, please contact the Meeting Secretariat SKD Euroconf/Congrex Sweden AB, FEL2010@congrex.com

We look forward to seeing you in Malmö 2010

Nils Mårtensson
Co-chairs of FEL 2010

Sverker Werin

Industrial Exhibition

An industrial exhibition will be held on **August 23-25, 2010.**

The exhibition will be housed in the foyers on the conference level where all of the coffee breaks will be served to ensure you have the maximum opportunity to mix with the conference delegates. Enclosed this letter you will find the proposed floor plan.

Note: the organisers reserve the right to change the layout of the exhibition at any time; therefore the plan above is subject to alteration.

Exhibition space

Exhibition space will be available as floor space only. The charge for floor space is: 1000 Euro per 6 sqm excl. VAT

The exhibition space are 6 sqm (2X3)

The charge is for floor space only excl. of carpet, walls, electricity, etc.
All exhibitors must bring their own equipment or make an order to the venue.
Floor space rental includes:

- daily cleaning of aisles and common areas
- general lighting for all the event areas
- free registration fees with two badges for two named exhibitors.
These badges carry the same privileges as the badges for the conference delegates and allow access to all talks, coffee breaks, the reception, the banquet, and the excursion to MAX-lab Laboratory in Lund.

Note that additional company staff wishing to attend the conference should register as an ordinary delegate

- For a fee of 500 Euro excl. VAT your company can have an unmanned display of literature at the conference.
- For a fee of 250 Euro excl. VAT your company can have literature in every delegate's bag (maximum 30 pages)

Web Site

All exhibitors will have their company name and logos added to the official FEL2010 website.

If you have any questions or need any further information, please contact:

SKD Euroconf/Congrex Sweden AB
Heléne Henriksson, Meeting & Event Planning Manager
Glimmervägen 4
S-224 78 Lund, Sweden
E-mail: FEL2010@congrex.com
Phone: +46 (0)46 210 00 93

EXHIBITION INFORMATION

Venue

The 32nd International Free Electron Laser Conference, August 23-27, 2010 will take place at Hilton Malmö City, Malmö, Sweden.

Venue Address

Hilton Malmö City
Triangeln 2, Box 17116
S-200 10 MALMÖ
Phone: +46 (0)40 693 47 13
www.hilton.com

Exhibition Stand

The exhibition stands are 6 sqm (3mX2m)

Please note that the venue is limited on storage for packaging and other items not being used during the exhibition.

Exhibition dates

Build up exhibition	August 23	07.00 – 09.00
Exhibition period	August 23	09:00 – 17:00
	August 24	09:00 – 17:00
	August 25	09:00 – 17:00
Dismantling of the exhibition	August 25	17.00 – 23:00

How to apply for Exhibition Space

Application for floor space is made on the Application and Contract for Floor Space form, enclosed. The form should be signed and returned to SKD Euroconf/Congrex Sweden AB. The application form is legally binding.

Every effort will be made to accommodate exhibitors' request for space and position. The floor spaces are assigned on a "first come - first served" basis. However, it would be of assistance to the Exhibition Organizers if you would indicate your 1st, 2nd and 3rd choices for your preferred sites, if your first choice is reserved.

SKD Euroconf/Congrex Sweden AB reserves the right before the construction of the stands to modify the exhibition floor plan.

Exhibition Space Application and Contract Form

Return this form before **March 1, 2010** to SKD Euroconf/Congrex Sweden AB, Attn: FEL2010
E-mail: FEL2010@congrex.com, Fax: +46 46 210 00 99

INVOICE ADDRESS - PLEASE USE BLOCK LETTERS

Name of company	
Contact person	
Address	
Address	
City	Phone
Country	Fax
E-mail	VAT No

Exhibition space

The fee is for floor space only.

- Exhibition fee 6 sqm with 2 registration badges EURO 1000
- Exhibition fee unmanned display of literature EURO 500
- Literature in every delegate 's conference bag EURO 250

Preferred site areas (see numbers on the floor plan)

Please write your 1st _____ 2nd _____ 3rd _____ choice

Terms of Payment

A deposit of 50% of the floor space charge will be invoiced once the "Exhibition Space Application and Contract Form" has been received. The second payment of 50% of the exhibition space charge will be invoiced 3 months before the Conference. Non-receipt will automatically result in the release of the reserved space and cancellation of the contract.

Cancellation Policy

Cancellations must be received in writing.

A cancellation charge of 50% of the fee will apply to cancellations received before April 16, 2010.

For cancellations received later than April 16, 2010 a 100% charge of the application will be applied.

THIS APPLICATION IS LEGALLY BINDING

Signature of Applicant:

Date:

Signature of this Application and Contract for Floor Space implies acceptance of the attached Terms and Conditions of Exhibiting as outlined in this invitation.